

**INFORMATIONAL SHEET FOR NAME CHANGE FOR A MINOR OR THE  
CORRECTION OF BIRTH CERTIFICATE FOR A MINOR IN THE CHANCERY  
COURT OF WILSON COUNTY**

*\*In accordance with T.C.A. 29-8-102, you must be a resident of Wilson County, Tennessee to petition for a name change or birth certificate correction.*

Forms for both a minor's name change and the correction of a minor's birth certificate are available to be downloaded from  
<https://wilcoclerkandmaster.com/chancery-forms/>

Once the Order is entered, it is the parents' responsibility to submit the order to Vital Records for the changes to be made to the birth certificate. You may call Vital Records at (615) 741-1763 for additional information.

BE ADVISED – A step-parent cannot consent to the name change on behalf of (or in place of) the natural mother/father unless there is an order of adoption or other termination of the natural mother's/father's parental rights.

If the father is not identified on the birth certificate, legitimation proceedings must be completed before the parents file the Petition to change the name or correct the birth certificate of the minor child.

**DOCUMENTS TO BRING WITH YOU**

1. Completed Petition form for a name change of a minor and completed Order form for a name change of a minor or correction to a minor's birth certificate.
2. A copy of the child's birth certificate showing both parents' names or an order of paternity/legitimation.
3. Photo identification (such as a driver's license, passport or comparable photo identification) of both parents/legal guardians.
4. If the parents/legal guardians are married, a copy of the marriage license or marriage certificate.
5. Social Security Card for the minor child and both parents/legal guardians, if any.
6. Proof of residency in Wilson County. Such proof may be a current lease, payroll stub, recent utility bill or similar document.
7. \$192.00 filing fee. This fee covers five (5) certified copies of the court order changing the minor's name.